



# CONSTITUTION

## ACCOUNTING STUDENTS' SOCIETY,

HONG KONG UNIVERSITY OF SCIENCE AND TECHNOLOGY STUDENTS' UNION,  
SESSION 2021-2022

## **SECTION I: GENERAL**

### ARTICLE 1: NAME

The full name of the Society shall be the "Accounting Students' Society, HKUSTSU" in English, thereafter referred to as "the Society".

### ARTICLE 2: PURPOSES

- A. To encourage accounting studies and its application in the field, especially in Hong Kong;
- B. To promote understanding and general welfare among members of the Society;
- C. To secure complete organization and unity within the Society;
- D. To foster a closer relationship among the staff, alumni and our fellowstudents;
- E. To extend and strengthen our linkages with other clubs and societies in the spheres of academic, social and cultural activities.

### ARTICLE 3:

The Society shall be affiliated to HKUST Students' Union and shall not apply for any other affiliation within the Hong Kong University of Science and Technology.

## **SECTION II: MEMBERSHIP**

### **ARTICLE 1: FULL MEMBERSHIP**

- A. All undergraduates and postgraduates who are the full member of the Hong Kong University of Science and Technology Students' Union and currently registered in
- a. School of Business and Management; or
  - b. Dual Degree Program (BEng&BBA / BSc&BBA) in Technology and Management; or
  - c. BSc in Risk Management and Business Intelligence / Economics and Finance / Quantitative Finance / Mathematics and Economics
- shall be eligible for full membership of the Society. The membership will last for the whole course of the Bachelor or Master degree on payment of membership fee.
- B. Full members shall be entitled to vote at all elections, and to stand for election or hold office as an office bearer of the Society.

### **ARTICLE 2: GENERAL MEMBERSHIP**

- A. All full members who fail to renew HKUST Students' Union's membership shall be converted to general members of the Society.
- B. General members are entitled to the same privileges of full members except the privileges of voting at all elections, standing for election and holding office as an office bearer of the Society.

### **ARTICLE 3: ASSOCIATE MEMBERSHIP**

- A. All students and staff of the Hong Kong University of Science and Technology and all graduates of the Department of Accounting of the Hong Kong University of Science and Technology shall be eligible for associate membership. The membership will last for the whole academic year on payment of the annual associate membership fee.
- B. Any person not being eligible for membership of the Society under either of the Article 1 or Article 2 may be admitted as an associate member on the approval of the Executive Committee of the Society and on payment of the annual associate membership fee.

### **ARTICLE 4: HONORARY MEMBERSHIP**

- A. All former Executive Committees possess honorary membership and privileges of full members. The privileges as foresaid above include the rights to vote and speak in Annual General Meeting and Extra-Ordinary General Meeting. It does not include the rights of voting to new cabinets and welfare derived as of the rights of the full members. The current session of the Executive Committee has the discretion to distribute welfare items to the honorary members.
- B. The Executive Committee may invite appropriate persons as honorary members of the Society.

## **SECTION III: PRIVILEGES**

### ARTICLE 1:

All members of the Society shall be entitled to use all facilities provided by the Society and to attend the General Meetings arranged by the Society.

### ARTICLE 2:

Only full members of the Society (associate with Section IX, Article 1.E) shall have the rights to vote, nominate and to be nominated for election, and be eligible for office bearers as the Executive Committee of the Society.

## **SECTION IV: STRUCTURE ARTICLE**

### ARTICLE 1: STRUCTURE

The structure of the Society shall consist of:

- A. The General Polling
- B. The General Meeting
- C. The Advisory Board
- D. The Executive Committee
- E. The Society Council

### ARTICLE 2: AUTHORITY

The General Polling, with equal status as the General Meeting, shall be the highest authority in all matters affecting the Society as a whole.

## **SECTION V: GENERAL POLLING**

### **ARTICLE 1: PROCEDURES**

- A. General Polling shall take place in the form of voting by all full members in secret ballots. It shall be conducted by the Chairperson within 14 days after the Executive Committee deems it necessary, or at the written request of at least one-eighth of full members.
- B. A notice of General Polling shall be posted on the School of Business and Management board and public notice board 7 days beforehand.
- C. Voting shall last for a period of at least 8 hours and shall be in secret and direct ballots.
- D. Counting of ballots shall be held within 24 hours after the closure of voting.
- E. At least one staff member from the School of Business and Management of the Hong Kong University of Science and Technology should be invited as Returning Officer to supervise the counting.

### **ARTICLE 2: VALIDITY**

General Polling is valid upon receiving valid votes of at least one-fifth or twenty of the full members (whichever is greater).

### **ARTICLE 3: RESULT**

- A. The provisional result of the General Polling shall be announced by the Executive Committee immediately after the counting of the ballots.
- B. In case of no complaints received, an official result shall be made 24 hours after the announcement of the provisional result.

### **ARTICLE 4: COMPLAINTS**

- A. Complaints of the General Polling by any full member shall be directed to the Executive Committee before the announcement of the official result.
- B. In case of complaints, the Executive Committee shall convene a meeting(s) to adjudicate it/them.
- C. No official announcement shall be made until all complaints have been resolved.

## **SECTION VI: GENERAL MEETING**

### **ARTICLE 1: ANNUAL GENERAL MEETING**

- A. An Annual General Meeting shall be held within 2 weeks after the polling day.
- B. A notice of the Annual General Meeting and the agenda thereof shall be prepared by the Internal Secretary under the instructions of the Executive Committee and shall be posted on the School of Business and Management board and public notice board 7 days beforehand.
- C. The business of the Annual General Meeting shall be:
  - a. To receive and adopt the minutes of the previous Ordinary General Meetings and Extra-Ordinary General Meetings, which may have occurred since the previous Annual General Meeting.
  - b. To elect the Popularly Elected Councilors of the Society for the next session.
  - c. To receive and adopt the Annual Report by the Internal Secretary of the current session.
  - d. To receive and adopt the Financial Report by the Financial Secretary of the current session.
  - e. To present the office bearers of the Society for the next session.
  - f. To receive and adopt the Year Plan for the next session.
  - g. To receive and adopt the Financial Budget for the next session.
  - h. To invite the Honorary Auditor of the Society for the next session.
  - i. To pass amendments of the Constitution, if any.
- D. For the agenda of the Annual General Meeting, the Society shall have no any other business in the meeting.

### **ARTICLE 2: EXTRA-ORDINARY GENERAL MEETING**

- A. The Executive Committee shall have the right to convene an Extra-Ordinary General Meeting for any purpose at any time.
- B. The Chairperson shall convene an Extra-Ordinary General Meeting upon a requisition signed by at least one-eighth of the full members of the Society, such requisition shall specify the objects of the proposed Meeting.
- C. No less than 7 clear days of notice shall be given for an Extra-Ordinary General Meeting and the notice convening the Meeting shall state the business to be transacted.
- D. No business other than that stated on the agenda shall be discussed at any Extra-Ordinary General Meeting without the consent of at least two-third of the members present.

### **ARTICLE 3: QUORUM**

- A. One-twelfth or forty (whichever is greater) of the Society shall form a quorum of General Meeting.
- B. If a quorum cannot be formed within one hour, the General Meeting shall be

postponed for at least a week. If the quorum still cannot be formed, all attendants form the quorum.

#### ARTICLE 4: MOTIONS VOTING

Motions at General Meeting shall be declared carried if a simple majority of votes cast for the motion and the number of votes cast is greater than two-third of the full members present.

#### ARTICLE 5: CHAIRPERSON OF MEETING

The Chairperson of a General Meeting shall be the Chairperson of the Society, or in his/her absence, the Internal Vice-Chairperson of the Society.

## **SECTION VII: ADVISORY BOARD**

### **ARTICLE 1:**

The President and the Vice-President(s) shall be invited by the Executive Committee in a committee meeting held within four days of their election into office.

### **ARTICLE 2:**

The President and the Vice-President(s) must be members of the teaching staff of the School of Business and Management of the Hong Kong University of Science and Technology.

### **ARTICLE 3:**

The President and the Vice-President(s) shall act as advisors to the Society. The Committee may invite them to attend their Committee meetings and General Meetings.

### **ARTICLE 4:**

The President and the Vice-President(s) shall advise in the publication of any journal.

### **ARTICLE 5:**

The Honorary Vice-President(s) may be invited by the Committee at any Committee meeting during the session.

### **ARTICLE 6:**

The Honorary Auditor, as invited in the Annual General Meeting, must be a qualified accountant.

## **SECTION VIII: EXECUTIVE COMMITTEE**

### **ARTICLE 1: AUTHORITY**

The Executive Committee shall be the executive body of the Society, unless otherwise ruled by the General Meeting or General Polling, and shall have the power to:

- A. Represent the Society in all matters concerning the Society.
- B. Carry out functions as to implement the objectives in the Constitution and the policies laid down by the General Meeting for general interest of the members of the Society.
- C. Make all regulations and exercise all like authorities which shall be necessary and proper authorities vested by the Constitution.

### **ARTICLE 2: RESPONSIBILITY**

- A. The Executive Committee shall be responsible to the General Meeting and for all the undertakings of the Executive Committee.
- B. All of the current Executive Committee members should not hold or be nominated any position as Chairperson, Internal Vice-Chairperson or External Vice-Chairperson under other HKUSTSU affiliated societies.
- C. All of the current Executive Committee members shall not hold any other position in the Society.

### **ARTICLE 3: COMPOSITION OF EXECUTIVE COMMITTEE**

The Executive Committee shall be composed of fifteen office bearers:

- A. Chairperson
- B. Internal Vice-Chairperson
- C. External Vice-Chairperson
- D. Internal Secretary
- E. External Secretary
- F. Financial Secretary
- G. Academic Secretary
- H. Public Relations Secretary
- I. Welfare Secretary
- J. Sports and Recreation Secretary
- K. Publication Secretary
- L. Marketing Secretary
- M. Promotion Secretary
- N. Promotion Secretary
- O. Information Technology Secretary

#### ARTICLE 4: DUTIES OF EXECUTIVE COMMITTEE

- A. The Chairperson shall be the chief executive, representing the Society in all affairs and presiding at all meeting of the Society.
- B. The Internal Vice-Chairperson shall assist the Chairperson in all internal affairs, and shall be ex-officio Chairperson of the Executive Committee in the absence of the Chairperson.
- C. The External Vice-Chairperson shall assist the Chairperson in all external affairs.
- D. The Internal Secretary shall be responsible for internal executive duties, keeping the membership record of the Society, and the preparation of minutes of the Executive Committee meetings and General Meeting and the annual report of the Society.
- E. The External Secretary shall be responsible for the external executive duties and for the correspondence of the Society.
- F. The Financial Secretary shall be responsible for all matters in relation to the finance of the Society.
- G. The Academic Secretary shall be responsible for the Society's academic activities.
- H. The Public Relations Secretary shall be responsible for all public relations of the Society.
- I. The Welfare Secretary shall be responsible for the students' welfare and social activities of the Society.
- J. The Sports and Recreation Secretary shall be responsible for all the sports and recreation activities of the Society.
- K. The Publication Secretary shall be responsible for the publication work of the Society.
- L. The Marketing Secretary shall be responsible for the marketing work of the Society.
- M. The Promotion Secretary shall be responsible for all promotion work of the Society.
- N. The Promotion Secretary shall be responsible for all promotion work of the Society.
- O. The Information Technology Secretary shall be responsible for all information technology of the Society.

#### ARTICLE 5: SESSION

The term of the office of the Executive Committee shall start after the Annual General Meeting and end after the Annual General Meeting of the following year.

#### ARTICLE 6: EXECUTIVE COMMITTEE MEETING

- A. The Executive Committee shall meet at least once in each semester of the academic year and at other times as it deems necessary.
- B. The Executive Committee shall be convened by the Chairperson or in his/her absence, by the Internal Vice-Chairperson.
- C. Each Executive Committee member except the Chairperson shall be given one vote. If there is an equal number of votes, the Chairperson shall have a casting vote.
- D. Two-third of the members of the Executive Committee shall form the quorum.
- E. No proxy shall be allowed at the Executive Committee meeting.

- F. The Executive Committee shall meet and express his/her opinions in the Executive Committee meeting.

#### ARTICLE 7: RESIGNATION OF EXECUTIVE COMMITTEE MEMBER

- A. Should the Chairperson resign, an Extra-Ordinary General Meeting shall be convened to elect a new Chairperson and the Internal Vice-Chairperson shall act as the Acting Chairperson until a new Chairperson is elected.
- B. Should all Executive Committee members other than the Chairperson resign, a public notice to all members is required. All Executive Committee members other than the resigned Executive Committee member shall bear the responsibility of the resignation until a new Executive Committee member is elected.
- C. The resigning Executive Committee member shall be discharged from his office of all his undertakings as an Executive Committee at the adoption of his resignation by the Executive Committee meeting.

#### ARTICLE 8: VACANCIES OF OFFICERS

Any vacancy in the Committee other than the Chairperson can be filled by any full member of the Society appointed by the Executive Committee. An Extra-Ordinary General Meeting shall be convened to approve the appointment.

#### ARTICLE 9: VOTE OF NON-CONFIDENCE

Any elected office bearer of the Society may be discharged from office by a vote of non-confidence passed by two-third majority at a General Meeting of full members.

## **SECTION IX: ELECTION BOARD**

### **ARTICLE 1: THE ELECTION SYSTEM**

- A. Only full members of the Society have the right to vote.
- B. Election shall be held for the cabinet of the Executive Committee.
- C. The cabinet shall be nominated by at least 10 full members of the Society and shall be seconded by at least another 10 full members.
- D. The name of the cabinet and the name of the candidates shall be submitted to the Election Board before the closure of nominations.
- E. No person shall be nominated for more than one post in the same Election or more than one post in the School of Business and Management Departmental Students' Societies, HKUSTSU; Business Students' Union, HKUSTSU and HKUST Students' Union for the same academic year, that is from September of that year to June of the following year.
- F. The method of voting shall be by General Polling in secret and direct ballots.
- G. The Election period shall last for at least 8 hours.
- H. The Election is valid upon receiving valid votes of at least one-fifth or twenty of the full members (whichever is greater).
- I. In case there is no nomination received, a by-election will be held. If there is no nomination received for the by-election, the administrative work of the Executive Committee in the following session will be handled by the Council.
- J. In case there is only one cabinet running for the Election, the cabinet shall be elected unopposed into the office.
- K. In case there is only one cabinet and the cabinet is elected opposed into the office, the administrative work of the Executive Committee in the following session will be handled by the Council.
- L. In case there are two or more cabinets running for the Election, the cabinet with the highest number of votes shall be elected into the office.
- M. In case the Election fails to receive valid votes of one-fifth or twenty of the full members, or in case there is an equal number of votes under Article 1.L, re-election shall be held within 7 days under the same procedure.
- N. The maximum amount of expenses during the promotion period of each cabinet is \$15,000.
- O. The Election Board shall be set up at least 7 days before the nomination period starts. The Election Board shall be composed of not less than 2 full members. The composition of the Election Board shall consist of both Executive Committee members and full member(s). All nominees, nominators and seconders cannot be any members of the Election Board. The composition of the Election Board will be determined by the Executive Committee.
- P. At least one staff member from the School of Business and Management of the Hong Kong University of Science and Technology should be invited as Returning Officer to supervise the counting procedure.
- Q. The provisional result of the General Polling shall be announced by the Election Board immediately after the counting of the ballots.
- R. In case of no complaint received, an official result shall be made 24 hours after the

announcement of provisional result.

- S. Complaints of the Annual Election shall be directed to the Election Board before the announcement of the official result.
- T. In case of any complaints, the Election Board shall convene a meeting(s) to adjudicate it/them.
- U. Election shall be held between the start of the first week and the end of the sixth week of Spring semester in each academic year, inclusively. A notice of the Election shall be posted on the School of Business and Management board and public notice board seven days beforehand.
- V. No official announcement shall be made until all complaints have been settled.
- W. Counting of ballots shall be held within 24 hours after the Election period.
- X. The nominated Chairperson, Internal Vice-Chairperson, External Vice-Chairperson, Financial Secretary, Marketing Secretary should not hold or be nominated any other position under other HKUSTSU affiliated societies.

#### ARTICLE 2: RE-ELECTION

- A. Re-election shall be proposed by the Election Board whenever tie occurs in the voting with approval of the Executive Committee.
- B. In case the Election fails to receive valid votes of one-fifth or twenty of the full members, or in case there is an equal number of votes under Article 1.J, re-election shall be held within 7 days under the same procedure.
- C. The re-election system shall follow the election system under Article 1 except Article 1.U.

#### ARTICLE 3 BY-ELECTION

- A. By-election shall be proposed by the Election Board whenever:
  - a. No nomination is received after the closure of nomination;
  - b. The only cabinet is elected opposed into the office;
  - c. The Executive Committee is dissolved by resolution.
- B. The by-election system shall follow the election system under Article 1 except Article 1.O and 1.U.
  - a. The Election Board shall be composed of not less than 2 full members. The composition of the Election Board shall consist of both members of the Council and full member(s). All nominees, nominators and seconders cannot be any members of the Election Board. The composition of the Election Board will be determined by the Council.
  - b. The Election period shall be determined by the Election Board.

#### ARTICLE 4: NOMINATION

Nomination for the positions of the Executive Committee shall be determined by the Election Board, and at least last for a period of two weeks.

## **SECTION X: CONSTITUTION**

### ARTICLE 1: INTERPRETATION

The interpretation of the Constitution shall rest with the Executive Committee.

### ARTICLE 2: AMENDMENT

The Constitution shall not be amended except by a motion carried at a General Meeting convened specifically for the purpose or by General Polling. Notice of the proposed amendments shall be posted seven clear days before the General Meeting or General Polling. The Constitution can only be amended in the General Meeting with simple majority of votes for the amendment motion.

## **SECTION XI: DISSOLUTION OF THE SOCIETY**

### **ARTICLE 1:**

The Society may only be dissolved by a resolution passed by at least three quarters of the full members present at a General Meeting convened specifically for the purpose or by a General Polling.

### **ARTICLE 2:**

Upon dissolution, the Board is required to submit and distribute to all members a full report stating clearly the current financial position of the Society and the effect of the dissolution on the Society within one month. Any remaining net assets of the Society shall be donated to a charitable organization.

## **SECTION XII: FINANCIAL AFFAIRS**

### **ARTICLE 1:**

Membership fee can be revised once a session by the Executive Committee through General Meeting.

### **ARTICLE 2: FULL MEMBERSHIP FEE**

Full membership will last for the whole course of the Bachelor or Master degree on payment of a membership fee.

### **ARTICLE 3: ASSOCIATE MEMBERSHIP FEE**

Associate membership will last for the whole academic year on payment of the annual associate membership fee.

### **ARTICLE 4:**

The Society shall not apply or accept any loan outside the HKUST Students' Union.

## **SECTION XIII: THE SOCIETY COUNCIL**

### **ARTICLE 1: GENERAL**

- A. There should be a Council for each session of the Society which shall hold office during each session.
- B. The Council shall be formed within two months right after the Annual General Meeting.
- C. The Council shall act as an advisory and monitoring body of the Society.

### **ARTICLE 2: DUTIES**

The Council shall have the following power and duties:

- A. To inspect the monthly bank statements of the Society of the current session.
- B. To receive and handle the complaints from members and to reflect the members' opinions to the Committee members of the current session.
- C. To receive and consider quarterly function progress report of the Committee of the current session.
- D. To call an Extra-Ordinary General Meeting convened by the Chairperson of the Council of the current session upon a requisition signed by at least two-third of council members, such requisition shall specify the objects of the proposed Meeting.

### **ARTICLE 3: COMPOSITION**

- A. The Society Council shall be composed of the following office bearers:
  - a. Chairperson
  - b. Secretary
  - c. Councilor
  - d. Members of the Council shall elect among themselves a Chairperson and a Secretary at the first Council Meeting of the current session. The Chairperson elected shall resign from the original representation in the Council. The vacancy in respect to his original office shall be filled in the original manner.
  - e. The current Council Chairperson shall take the chair at all the meetings of the Council.
  - f. In his absence, other Council members shall elect one among themselves to convene the meeting.
- B. Members of the Council
  - a. Two members of the Committee of the current session elected among themselves.
  - b. Three members of the Committee of the previous session elected among themselves.
  - c. Three popularly elected full members shall be elected in the General Meeting.
  - d. No member of the Council shall at any time hold more than one representation in the Council.
  - e. Any member of the Council may at any time resign from his membership of

- the Council by giving written notice to the Council.
- f. Any member of the Council who ceases to maintain his full membership status shall immediately cease to be a member of the Council.
  - g. Any member of the Council shall be removed from such membership by a vote of non-confidence passed by at least two-thirds majority at Council Meeting.
  - h. Nomination of the Popularly Elected Councilor(s) shall be submitted to the Election Board seven days before the General Meeting.
  - i. Any vacancy in one representation, the Council shall still be formed.
  - j. Any vacancy in the Council shall be filled by any full member of the Society by the resolution of the Council.

#### ARTICLE 4: MEETING

- A. Council shall meet at least once every three months.
- B. The Council shall have the right to recommend the Committee to provide documents for reference.
- C. The Council shall have right to recommend the Committee to deal with any complaint(s) made upon the request of half of Councilors or above. The Committee reserves the right to call up meeting(s) to discuss the amendments, and shall resolve the matter within ten days.

#### ARTICLE 5: FINANCE

The Council shall be financed by the Society within the budget approved in General Meeting.

#### ARTICLE 6: INTERPRETATION

Any interpretation of the Constitution regarding the Council in this section shall rest with the Chairperson of the Council.

## STANDING ORDERS

### I. Motions, Amendments and Debates

1. Motions and amendments can be submitted to the Secretary of the meeting in writing or conducted to him/her verbally.
2. All motions and amendments must have a proposer and a seconder. The proposer shall have the right to explain his motion before the motion is seconded.
3. Once the motion is seconded, it shall not be withdrawn without the consent of the meeting. When it is agreed that an original motion shall be withdrawn, any amendment to it will be considered invalid immediately.
4. No member shall be allowed to speak more than once upon any motion except: a. in personal explanation b. in reply by a proposer of an original motion or amendment c. with the permission of the Chairperson of the meeting.
5. The proposer of an original motion or an amendment shall have the right to reply before the motion was put to vote.
6. No further discussion shall be allowed once the motion has been put by the Chairperson.
7. Discussion of a motion or an amendment may be curtailed in any time by a procedural motion from the Chairperson with the consent of the meeting.
8. In the absence of discussion, the Chairperson shall ask whether there is any opposition or amendment, and shall declare a motion carried when no opposition or amendment is received.
9. No motion or amendment shall be withdrawn without the consent of the meeting after the motion is put by the Chairperson.
10. There shall be the following procedural motions listed in order of precedence. During discussion of, but not during voting on, a procedural motion, a motion of higher precedence may be our relating to the substantive motion:
  - a. Suspension of the Chairperson
  - b. Challenge of the Chairperson
  - c. Adjourn
  - d. Recess
  - e. That the motion be withdrawn
  - f. That the matter be laid on table
  - g. That the motion is now put
  - h. That the debate time be limited
  - i. That the matter be postponed definitely
  - j. That the motion to be amended or taken in parts
  - k. That the matter be reconsidered
  - l. That a secret vote be taken
  - m. That Standing Orders be suspended in whole or in part
11. Should any procedural motion be defeated, 15 minutes shall be elapsed before the same motion may be moved again, unless the Chairperson is of the opinion that the circumstances have materially been altered in the meantime.

12. The Chairperson shall recognized the following points in order of precedence:
  - a. A point of order;
  - b. A point of personal explanation;
  - c. A point of information.
13. A point of order shall be heard at all time, except during the act of voting. It shall be dealt with the conduct or procedure of the meeting. A point of order shall be put when:
  - a. The speaker is traveling outside the scope of the motion under discussion;
  - b. The speaker is using unparliamentarily language;
  - c. The speaker is infringing a statutory rule of a Standing Order.
14. No speech or debate is permitted on a point of order and the Chairperson shall give his ruling before the motion is further discussed.
15. A point of personal explanation shall be asked to clear up misunderstanding but not to introduce any new matter.
16. A point of information shall be a question related to the subject under discussion.

## **II. Voting**

1. Voting shall be taken by a show of hands in the meeting.
2. A secret ballot shall be taken under the request of one-third of the members presented.
3. Each member shall be entitled to one vote except the Chairperson.
4. If an equal number of votes is cast both for and against a motion or an amendment, the Chairperson shall recess the meeting immediately for a definite period. Upon its resumption, the motion shall be put to vote once without any discussion. If there is still a tie of votes, the Chairperson shall have the casting vote.
5. Unless otherwise stated, a motion shall be put if a simple majority of votes is cast for the motion.
6. A recount shall be arranged under the request of one-fourth of the members presented.

## **III. Reconsideration**

1. A motion previously adopted during the current session shall be moved to reconsideration under the request of two-thirds of the members presented by using the motion to reconsider.
2. Once a motion to reconsider is rejected, the original motion cannot be moved again during the meeting.
3. After the motion to reconsider is put, a motion previously adopted can be rescinded by getting two-thirds of votes in the meeting.

#### **IV. General Provision**

1. The Chairperson shall be the sole interpreter of the Standing Order and shall only be overruled by a procedural motion of non-confidence in the Chairperson.
2. The ruling of the Chairperson shall be final in all cases and shall be overruled only by a procedural motion to reverse a decision of the Chairperson.
3. All members must first address themselves to the Chairperson when they speak in any motion or amendment. Without the permission of the meeting, they are not allowed to speak more than 10 minutes in the same motion or amendments.
4. A member shall direct his speech strictly to the motion, the amendment or the point in the agenda under the discussion.
5. In any motion or amendment, a member shall have the right to ask a follow-up question and to give comment after a question he / she raised has been answered.
6. The Standing Order can be amended only under the request of two-thirds of members presented.

End of Constitution